



Telephone Enquiry Form

Business Name.....
Contact Name.....
Address.....
.....
Telephone.....
Mobile.....
Date.....
Taken by.....

Nature of the enquiry

Action required

- How did you hear about us?
- Advertising
- Referral
- Existing Customer
- Internet
- Passer by
- Other

- Enquiry passed to
- Salesperson name
- Accounts
- MD
- Other
- Date